



Fitness Association of the Patent and Trademark Office
PTO Fitness Center

Date: 2022-September-06

To: Board of Directors; Members
Fitness Association Patent & Trademark Office

From: Lori K. Mattison, Secretary
Fitness Association Patent & Trademark Office

Subject: 2022-September-06

A regular meeting of the Fitness Association Patent & Trademark Office (FAPTO) Board of Directors was held on Wednesday, September 06, 2022 via MS Teams. Kevin Bechtel, Lori K Mattison, Jay Patel, Georgia Epps, Reginald Reyes, Justin V. Lewis and Liesl Baumann were present. Heather Schubert and Stephen Steiner were not present. Rich Mandley, Mindy Green and Mandy Wright were present from ProFit.

A quorum being present, the meeting was called to order at 11:30.

ProFit

- Cancellations equaled new memberships in the month of July.
- One hydromassage was sold for month of July.
- September & October- Pizza and Pilates party as upcoming events.
- Fall monthly run challenge. Virtual run the Shenandoah. Mileage will now include biking and stairs. Biking, walking, running and stairs will generate mileage. Easy, medium and hard trails that are pretty in the fall will be recommended after hiking club opinions are tapped. Pictures of these trails can be borrowed from Yelp and All Trails.
- Group Exercise Stats- Some in person classes are doing well in August. Facility is picking up as school has started. A handful of people that were very active in virtual classes are now moving to in person classes/facility use. Virtual attendance is dropping off.
- Queried whether a vote for a refund for Jay Premack was held.
 - The Board decided to table the email vote until all information available to us is gathered.
 - Had to investigate whether period for refund overlapped with when due weren't being charged.
- Painting appears to be finished along with installation of corner guards and signs being hung. One more walk-through is needed by ProFit but Mandy indicated the initial walk through looks good.
- Brazilian Jitsu Insurance Update- BJJ were asked to provide the insurance paperwork. Insurance must be filed before their classes can be held.
- Annual meeting is set for September 21.

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-Proposal for dues refresh. The Board is to carefully review before the end of the fiscal year and vote as a board.

-Contractor Evaluation Results.

-Candidates are being reviewed by ProFit to fill Bill Hall's role.

-ProFit and Georgia Epps will reach out to the Carpenter Shelter so we can schedule a time to drop-off the FAPTO's donation which was generated by holding the virtual 5K race. We confirmed that the donated amount was \$375.00.

The meeting was adjourned at 12:20 pm.