



Fitness Association of the Patent and Trademark Office
PTO Fitness Center

Date: 20 October 2021

To: Board of Directors; Members
Fitness Association Patent & Trademark Office

From: Larry Lee
Secretary; Fitness Association Patent & Trademark Office

Subject: 20 October 2021 Board Meeting Minutes

A regular, virtual meeting of the Fitness Association of the Patent & Trademark Office (FAPTO) Board of Directors was held via WebEx on Wednesday 20 October 2021. Board members Larry Lee, Reginald Reyes, Heather Schubert, Georgia Epps, Jay Patel, Lori Mattison, Kevin Bechtel and Sharlamar Taliaferro-Savannah were present. Charles Jiang was excused. Liesl Baumann did not attend.

A quorum being present, the FAPTO Board meeting was called to order by President Heather Schubert at 10:04 EDT.

ProFIT Issues

Bill Hall, Rich Mandley, Mandy Wright and Mindy Green attended.

- Bill presented the FY21 annual report as well as the September ops report. For the fiscal year, FAPTO lost 341 dues-paying members (approximately 28 per month).
- Group exercise most popular classes include Step, HIIT, and core.
- ProFIT is prepared to present proposals for a tiered membership scheme at a discussion meeting tomorrow. OHR reports through Sharlamar that they can support tiered memberships for payroll deduction.
- Fall challenge ("Road to Broadway") is underway and quite popular. Larry suggested going forward to include a bike variation. Lori mentioned that board members are ineligible for prizes, regardless of standing. Bragging rights only!
- Richard said that ProFIT would work with Georgia and be as helpful as they can on budgeting issues when reopening is imminent.
- Mindy presented an updated Group Exercise schedule with explanation of changes. Lori stated that she heard good feedback from members that they appreciate taking their comments into consideration when changes are made.
- Heather reported that a letter has been sent to, and received by, USPTO management regarding our financial situation, our unsustainable attrition rate, and a request for a decision on our petition to reopen. A request for a meeting in November was also included in said letter.



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Board Discussion:

Budget for FY 2022: Georgia stated that for income purposes, the current attrition rate (appx. 25-30 per month) is assumed.

Board Actions:

Meeting Minutes for 05 October 2021: Heather made a motion to accept; Lori seconded. Vote 7-0-0 (yes/no/abstain)

Treasurer Report for September 2021 (FY 2021 year-end): Larry made a motion to accept; Kevin seconded. Vote 7-0-0

The meeting was adjourned at 10:54 EDT. The next regular meeting is scheduled for Tuesday 02 November 2021 at 11:30 EDT.