



Fitness Association of the Patent and Trademark Office
PTO Fitness Center

Date: 2021-August-03

To: Board of Directors; Members
Fitness Association Patent & Trademark Office

From: Kevin Bechtel, Vice-President
Fitness Association Patent & Trademark Office

Subject: 2021-August-03 Meeting Minutes

A regular meeting of the Fitness Association Patent & Trademark Office (FAPTO) Board of Directors was held on Tuesday, August 03, 2021 via WebEx. Kevin Bechtel, Charles Jiang, Larry Lee, Jay Patel, Reginald Reyes, Heather Schubert, and Eliana Torres were present.

A quorum being present, the meeting was called to order at 11:30.

ProFIT Report– Richard Mandley, ProFIT President; Bill Hall, General Manager; Mandy Wright, Mary Stanley, Marketing Director:

- Discussion of Marketing Report – 2021-July
- Marketing Plan – 2021 - Aug-Oct
- Carpenter Shelter Visit: \$700 check donated from FAPTO 5k; normal annual food budget <\$2k.
- Heartline preventative maintenance (PM) and walkthrough:
 - Grease and operate equipment
 - Light replacement, touch-ups, new paint, etc.
 - Plumbing issues & staining from stagnant water

Agenda Items:

Motion by Larry Lee was adopted as follows:

“Expel Tiera Fletcher from FAPTO for just cause”. * This Board recognizes that this is a drastic and unusual action necessitated by unusual behaviors during unusual times. The Member has repeatedly expressed an interest in canceling her membership, but has refused to complete the cancellation form.

Approve – 6

No - 1

Abstain – 0

Discussion of updating “Dues Allotment” generic label for the PTO fitness center on payroll deduction.



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Discussion of nomination committee and obligations: Charles Jiang, Jay Patel,
Reginald Reyes to conduct nominations.

The meeting was adjourned at 12:29.