



Fitness Association of the Patent and Trademark Office  
PTO Fitness Center

Date: 15 June 2021

To: Board of Directors; Members  
Fitness Association Patent & Trademark Office

From: Larry Lee  
Secretary; Fitness Association Patent & Trademark Office

Subject: 01 June 2021 Meeting Minutes

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A regular, virtual meeting of the Fitness Association of the Patent & Trademark Office (FAPTO) Board of Directors was held via WebEx on Tuesday 01 June 2021. Board members Larry Lee, Heather Schubert, Jay Patel, Georgia Epps, Charles Jiang, Reginald Reyes, Eliana Torres, Lori Mattison, and Sharlimar Taliaferro-Savannah were virtually present. VP Kevin Bechtel was excused.

A quorum being present, the meeting was called to order by President Heather Schubert at 11:30 EDT.

### **ProFIT Issues**

Bill Hall (GM), Rich Mandley, Devon Grassi, Mindy Green and Mary Stanley attended.

- Brief discussions on club reopening, marketing, group exercise changes (a weekly step class and a weekly 30-minute “back and neck” oriented 30-minute yoga class based on member requests) and the upcoming 5k race.

### **Discussion Items:**

**Treasurer Election:** Georgia explained that while board elections are held in the fall, election for the treasurer position is typically held in the spring such that the next year’s budget can be created and finalized by a sitting treasurer. Thus it is time to elect a new treasurer.

### **Board Actions:**

**Minutes of 19 May meeting:** Heather made a motion to approve the minutes of said meeting; Reggie seconded. Vote was 8-0 to approve.



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**Treasurer Election:** Charles made a motion to nominate Georgia Epps as Board Treasurer for a one-year term. Georgia accepted the nomination. Heather seconded. Vote was 8-0 in favor.

The meeting was adjourned at 12:10 EDT. The next regular meeting is scheduled for Wednesday 16 June 2021 at 10:00 EDT.