



Fitness Association of the Patent and Trademark Office
PTO Fitness Center

Date: 2021 03 February

To: Board of Directors; Members
Fitness Association Patent & Trademark Office

From: Larry Lee, Secretary
Fitness Association Patent & Trademark Office

Subject: 2021 February 02 Meeting Minutes

A regular, virtual meeting of the Fitness Association of the Patent & Trademark Office (FAPTO) Board of Directors was held via WebEx on Tuesday 02 February 2021. Board members Kevin Bechtel, Georgia Epps, Larry Lee, Jay Patel, Reginald Reyes, Charles Jiang, Eliana Torres, and Heather Schubert were present.

A quorum being present, the meeting was called to order at 11:33 EST.

ProFIT Issues

Richard Mandley (ProFIT President), Bill Hall (GM), Devon Grassi and Mary Stanley attended.

- Mary Stanley gave a marketing presentation for the next three months
 - February concentrates on health beyond exercise & fitness
 - March will be nutrition month
 - Virtual 5K in April (walking it will be ok)
- “Trainerize” App was discussed; rollout this month, first month free. Georgia stated that the marketing for this should emphasize that the app may not be entirely free over the long term
- Marketing budget discussed for prizes
- Bill stated that he and Mindy are in contract discussion with Les Mills
- Larry stated that the Reopening Subcommittee Meeting will meet tomorrow

Discussion Items:

Vendor evaluation forms: Subcommittee met last month to revise the forms. More discussion is needed; issue tabled until next meeting.

Vacant board position: Lori Matteson has applied to fill the currently vacant board position. She addressed the board and responded to questions posed by board members.



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Board Actions:

Minutes of 21 January meeting: Kevin made a motion to approve the minutes for the 21 January 2021 meeting. Heather seconded. Vote to approve was unanimous (8-0).

Election of Board Member: Kevin made a motion to approve Lori Mattison to the vacant board position. Larry seconded. Vote to approve was unanimous (8-0).

The meeting was adjourned at 12:31 EST. The next regular meeting is scheduled for Wednesday 17 February 2021 at 10:00 EST.