



Fitness Association of the Patent and Trademark Office
PTO Fitness Center

Date: 2020-30 November

To: Board of Directors; Members
Fitness Association Patent & Trademark Office

From: Larry Lee, Secretary
Fitness Association Patent & Trademark Office

Subject: 2020-November 18 Meeting Minutes

A regular, virtual meeting of the Fitness Association of the Patent & Trademark Office (FAPTO) Board of Directors was held via WebEx on Wednesday, 18 November 2020. Board members Kevin Bechtel, Georgia Epps, Larry Lee, Jay Patel, Reginald Reyes, Heather Schubert, Sharlamar Taliaferro-Savannah and Eliana Torres were present.

A quorum being present, the meeting was called to order at 10:00 EDT.

ProFIT Report

Richard Mandley (ProFIT President) and Bill Hall (GM) attended.

- Bill and Rich proposed the idea of a trial virtual membership. Vigorous discussion ensued.
- Health Fair imminent (later today and tomorrow). 5-6 vendors will participate.
- (Virtual) Holiday Party discussion; send ideas to Bill. It will likely be held the week of the 14th of December. The Halloween Bingo was well attended and received.

Discussion Items:

Heather will draft a holiday letter to members from the board, and will pass it along to the board to review before sending it out.

There was a slight decrease in the insurance invoice. Outdoor classes, should the board decide to hold them, would be covered under existing policy.

Georgia was asked to look into suspending DirecTV service as a cost-saving measure while the club is physically closed.

Larry asked Sharlamar to look into other time for board meetings.



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Board Actions:

Virtual Membership: Georgia made a motion to approve a 3-month “virtual” membership at \$20/month with 2 weeks free. Heather seconded. Vote to approve was unanimous. **Passed 6-0.**

Treasurer Report: Kevin made a motion to approve the October 2020 treasurer’s report. Heather seconded. Vote to approve was unanimous. **Passed 6-0.**

Holiday Party: Kevin made a motion to approve up to \$250 for the virtual holiday party for the purposes of prizes, raffles and games. Reggie seconded. Georgia, Heather, Jay, Kevin and Reggie voted in favor. Larry abstained. **Passed 5-0.**

The meeting was adjourned at 11:49 EDT.