



Fitness Association of the Patent and Trademark Office
PTO Fitness Center

Date: 2020-November-30

To: Board of Directors; Members
Fitness Association Patent & Trademark Office

From: Heather Schubert, President
Fitness Association Patent & Trademark Office

Subject: 2020-November-3 Meeting Minutes

A regular, virtual meeting of the Fitness Association of the Patent & Trademark Office (FAPTO) Board of Directors was held via WebEx on Tuesday, 3 November 2020. Board members Kevin Bechtel, Georgia Epps, Jay Patel, Reginald Reyes, Heather Schubert and Eliana Torres were present. Larry Lee, Charles Jiang, and Sharlamar Taliaferro-Savannah were not present.

A quorum being present, the meeting was called to order at 11:30 EDT.

Agenda Items:

ProFIT

Richard Mandley (ProFIT President) and Bill Hall (GM) attended, as did Mindy Green (Group Exercise Director), Devon Grassi (Asst. GM).

- Group Exercise survey in progress; majority who've responded are enjoying classes and like evenings; Mindy to review and adjust class offerings accordingly.
- Energy Club promo page is live on website; eliminated matinee hours, just \$9 upgrade fee.
- Health Fair status; 4 vendors scheduled, two on Weds and two on Thurs. Mary reported on marketing plan for Health Fair
- Affinity Group outreach/new membership options; Bill reported on membership leads, options with APAnet, family/friend memberships; idea to offer temporary membership trial; Bill to submit proposal for trial by end of week
- Status of PPP loan still pending

BoD Discussion Items:

- Holiday Party replacement? Possibly rescheduling next spring/summer as a summer appreciation/welcome back event when open; send holiday email; online raffle idea
- Georgia submitted application for new insurance



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Board Actions:

- No votes

The meeting was adjourned at 12:30pm EDT.