



Fitness Association of the Patent and Trademark Office  
PTO Fitness Center

Date: 2020-March-27

To: Board of Directors  
Fitness Association Patent & Trademark Office

CC: Members  
Fitness Association Patent & Trademark Office

From: Kevin Bechtel, Secretary  
Fitness Association Patent & Trademark Office

Subject: 2020-March-27 Meeting Minutes

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A regular meeting of the Fitness Association Patent & Trademark Office (FAPTO) Board of Directors was held on Friday, March 27, 2020 via WebEx. Kevin Bechtel, Georgia Epps, Aaron Footman, Charles Jiang, Jay Patel, Brittany Pitts, Reginald Reyes, Heather Schubert, Jeffrey Smith, and Eliana Torres were present.

A quorum being present, the meeting was called to order at 09:30.

**Agenda Items:**

Discussion of payments for contractor.

- April paid-in-full.
- Discussion of options for reduction of staff for subsequent months based on Federal Covid-19 Aid

Discussion of reduction of services: Energy Club, Parking, Internet, MindBody, Cleaning Service, etc.

Discussion of updated web-site.

Noted personal trainers providing online training.

The meeting was adjourned at 10:16.