



Fitness Association of the Patent and Trademark Office  
PTO Fitness Center

Date: 2020-February-04

To: Board of Directors  
Fitness Association Patent & Trademark Office

CC: Members  
Fitness Association Patent & Trademark Office

From: Kevin Bechtel, Secretary  
Fitness Association Patent & Trademark Office

Subject: 2020-February-04 Meeting Minutes

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A regular meeting of the Fitness Association Patent & Trademark Office (FAPTO) Board of Directors was held on Tuesday, February 04, 2020 in Knox 2D44. Kevin Bechtel, Georgia Epps, Charles Jiang, Jay Patel, Brittany Pitts, Reginald Reyes, Heather Schubert, Jeffrey Smith, and Eliana Torres (via teleconference) were present.

A quorum being present, the meeting was called to order at 11:30.

**Agenda Items:**

Motion by Jeffrey Smith was adopted as follows:

“Approve 2019-December Treasurer’s Report for audit”.

Approve – 8                      Veto – 0                      Abstain – 0

Motion by Jeffrey Smith was adopted as follows:

“Approve the cracked mirror removal and patch & paint wall invoice for \$1,379.40” (LCOR Proposal #520781, 2020-01-21).

Approve – 8                      Veto – 0                      Abstain – 0

**ProFIT Report**– Richard Mandley, ProFIT President; Bill Hall, General Manager; Mary Stanley, Marketing Director:

- Review of declining membership numbers, Statement of Work with regard to marketing, and the 12-month wellness marketing plan.
- Discussion of Great Beginnings for new members.
- Review of quarterly marketing plan (January – March)

The meeting was adjourned at 12:30.