



Fitness Association of the Patent and Trademark Office
PTO Fitness Center

Date: November 3, 2015

To: Board of Directors
Fitness Association Patent & Trademark Office

CC: Members
Fitness Association Patent & Trademark Office

From: Pamela E. Perkins, Secretary
Fitness Association Patent & Trademark Office

Subject: September 16, 2015 Meeting Minutes

The Annual Membership Meeting of the Fitness Association Patent & Trademark Office (FAPTO) Board of Directors was held on Wednesday, September 16, 2015 in the East Studio of the FAPTO fitness center. Brittany Fisher, Denise Thomas, Georgia Epps, Grant Withers, Jeffrey Smith, Hassan Phillips, Iman Kholdebarin, Pamela Perkins, Syed Ali and Yashita Sharma were present. Edward Chin had an excused absence.

ProFIT staff present: Rich Mandley, President; Cyndi Feliciano, General Manager; Laura Cutrona, Assistant Manager; and Mindy Green, Group Fitness Director

8 members of FAPTO attended

A quorum being present, the meeting was called to order at 10:00 am.

President's Report – Jeffrey Smith

- The past year FAPTO and ProFIT have been reaching out to inactive members through the Great Beginning program
- Group Exercise class participation has gone up – increasing the number of classes from 40 to 50
- 74% of FAPTO members are active at the fitness center – industry average 50%
 - Biggest issue for nonattendance is time
- OneLife fitness contract for FAPTO sports clubs ends
 - Looking into ways to training members for outside sports and activities inside the fitness center
- Goals for next year
 - renovating the locker rooms
 - New locker faces
 - Possible new layout of the men's locker room
 - Possibly new spin bikes
 - Improving the boxing area



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Treasurer's Report – Georgia Epps

- \$200,000 of FAPTO cash-on-hand is designated as reserve funds
- The management fee goes up each on August 15th – with each contract renewal

Membership Survey – Pamela Perkins & Cyndi Feliciano

- Biggest areas of improvement
 - Equipment selection
 - Locker rooms
 - Fitness results

ProFIT Report –Cyndi Feliciano

- Hosting a wellness fair
- Hosting monthly master classes and fitness technique workshops
- Looking into tracking activities outside the fitness center

Member Suggestions

- Have more non-power yoga classes
- Have a beginners yoga series

The meeting was adjourned at 12:00 pm