



Fitness Association of the Patent and Trademark Office  
PTO Fitness Center

Date: June 4, 2016

To: Board of Directors  
Fitness Association Patent & Trademark Office

CC: Members  
Fitness Association Patent & Trademark Office

From: Pamela E. Perkins, Secretary  
Fitness Association Patent & Trademark Office

Subject: June 1, 2016 Meeting Minutes

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A regular meeting of the Fitness Association Patent & Trademark Office (FAPTO) Board of Directors was held on Wednesday, June 1, 2016 in Knox 6D44. Clarence Garden, Denise Thomas (via teleconference), Edward Chin (via teleconference), Georgia Epps, Jeffrey Smith (via teleconference), Kalyan Deshpande (via teleconference), Kevin Bechtel, and Pamela Perkins were present. Brittany Fisher had an unexcused absence.

FAPTO member Kurt Mueller observed the meeting.

A quorum being present, the meeting was called to order at 10:06 am.

The minutes from the February 3, 2015; February 17, 2016, March 2, 2016 and March 16, 2016 meetings were corrected and approved.

### **President's Report** – Jeffrey Smith

ProFIT evaluation

- Work on timely follow-up with members
- Emphasis staff with rehabilitation skills for members new to fitness

**ProFIT Report** – Richard Mandley, ProFIT President; Cyndi Feliciano, General Manager

### Ongoing Programs/Maintenance

- Beginners classes rolling out in July
  - Focused on Mind/Body; GroupEx 101; Functional Movements and Core

### Membership

- First contact with new members is three business days after joining
- Maybe advertise local community events
  - 5ks, Alexandria Old Town Pool



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Capital Improvement

- Will bring quote for spin bikes to next meeting

**New Business**

Pamela Perkins will reach out to the PTO office of communications regarding possible social media accounts for FAPTO

The meeting was adjourned at 11:41 am

Online Votes

A motion by Denise Thomas was adopted as follows:

“For LCOR to resurface the showers in the women’s locker room”

Approve – 7

**Minutes corrected and approved Wednesday, June 15, 2016**