



Fitness Association of the Patent and Trademark Office
PTO Fitness Center

Date: June 14, 2016

To: Board of Directors
Fitness Association Patent & Trademark Office

CC: Members
Fitness Association Patent & Trademark Office

From: Pamela E. Perkins, Secretary
Fitness Association Patent & Trademark Office

Subject: May 4, 2016 Meeting Minutes

A regular meeting of the Fitness Association Patent & Trademark Office (FAPTO) Board of Directors was held on Wednesday, May 4, 2016 in Knox 6D44. Brittany Fisher, Clarence Garden (via teleconference), Denise Thomas, Georgia Epps, Jeffrey Smith, Kalyan Deshpande, Kevin Bechtel, and Pamela Perkins were present. Brittany Fisher and Edward Ching had excused absences.

FAPTO member Kurt Mueller observed the meeting.

A quorum being present, the meeting was called to order at 10:04 am.

The minutes from the April 20, 2016 meeting were corrected and approved.

President's Report – Jeffrey Smith

- LCOR sent a quote for \$1264.45 to fix the tracks on the towel storage drawers

ProFIT Report – Richard Mandley, ProFIT President; Cyndi Feliciano, General Manager

Capital Improvement

- Men's locker room
 - Need to set-up a follow-up meeting with Derrick from facilities management regarding a status update
 - Locker quote came in under budget
- Boxing Area
 - Waiting on anchoring of multi-gym
 - Waiting on raising of the speed bag
- Richard will request a new quote on the drawers from LCOR based on the locker room renovations



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FAPTO board monthly newsletter articles

- June – Brittany Fisher
- July – Denise Thomas
- August – Grant Withers
- September – Kalyan Deshpande
- October – Kevin Bechtel

Board member should submit article by the second FAPTO meeting each month

Treasurer's Report – Georgia Epps

A motion by Grant Withers was adopted as follows:

“To approve the March Treasurer's Report for audit”
Approve – 9

New spin bikes are included in the budget

A motion by Pamela Perkins was adopted as follows:

“To approve the Fiscal year 2016 budget”
Approve – 9

A motion by Jeffrey Smith was adopted as follows:

“To approve allocating \$48,000 for new spin bikes”
Approve – 8

Try to send items requiring a vote to Jeffrey Smith the Friday before the board meeting.

Treasurer election at May 18, 2016 meeting

The meeting was adjourned at 11:20 am

Online Votes

A motion by Georgia Epps was adopted as follows:

“For FAPTO to provide a \$10.00 subsidy for each PTO Fitness Center member that registers for the PTOS 5K”
Approve – 5 Opposed – 1 Abstain – 2

A motion by Kevin Bechtel was adopted as follows:

“To approve the one time use of FAPTO tents to TC 2400”
Approve – 5

Minutes approved Wednesday, June 15, 2016