



Fitness Association of the Patent and Trademark Office
PTO Fitness Center

Date: June 4, 2016

To: Board of Directors
Fitness Association Patent & Trademark Office

CC: Members
Fitness Association Patent & Trademark Office

From: Pamela E. Perkins, Secretary
Fitness Association Patent & Trademark Office

Subject: May 18, 2016 Meeting Minutes

A regular meeting of the Fitness Association Patent & Trademark Office (FAPTO) Board of Directors was held on Wednesday, May 18, 2016 in Knox 6D44. Brittany Fisher, Clarence Garden, Denise Thomas, Edward Chin (via teleconference), Georgia Epps (via teleconference), Jeffrey Smith, Kalyan Deshpande, Kevin Bechtel, and Pamela Perkins were present. Grant Withers had an excused absence.

A quorum being present, the meeting was called to order at 10:00 am.

FAPTO Treasurer Election – Jeffrey Smith

Board Treasurer Candidate

- Georgia Epps – 5 votes

President's Report – Jeffrey Smith

Creating a recruitment committee – Kalyan Deshpande to chair with Denise Thomas

Treasurer's Report – Georgia Epps

Several hundred dollars' worth of shampoo is missing – may have been stolen

A motion by Jeffrey Smith was adopted as follows:

“To approve the April Treasurer's Report for audit”
Approve – 5

ProFIT Report – Richard Mandley, ProFIT President; Cyndi Feliciano, General Manager

Membership

- Membership is down 200 people from May 2015
- Looking into possible solutions and better understanding of membership
 - Determine the business units of members
 - Possible hotelier membership price
 - Meeting with business unit work/Life committees



Fitness Association of the Patent and Trademark Office PTO Fitness Center

Ongoing Programs/Maintenance

- Losing about 3 towels per day
- 10 gallons of shampoo went missing between a Saturday and Monday in mid-April

Marketing Membership

- New member social changed from smoothie social to mini health fair
- Three programs for new members
 - Get Started – introduction to the fitness center
 - Great Beginning – integrating fitness into your life
 - Get Moving – introduction to group exercise classes

The meeting was adjourned at 12:01 pm

Minutes approved Wednesday, June 15, 2016