



Fitness Association of the Patent and Trademark Office  
PTO Fitness Center

Date: April 5, 2016

To: Board of Directors  
Fitness Association Patent & Trademark Office

CC: Members  
Fitness Association Patent & Trademark Office

From: Pamela E. Perkins, Secretary  
Fitness Association Patent & Trademark Office

Subject: March 16, 2016 Meeting Minutes

---

A regular meeting of the Fitness Association Patent & Trademark Office (FAPTO) Board of Directors was held on Wednesday, March 16, 2016 in Knox 6D44. Brittany Fisher, Denise Thomas (via teleconference), Edward Chin (via teleconference), Georgia Epps (via teleconference), Jeffrey Smith, Kalyan Deshpande, Kevin Bechtel, and Pamela Perkins were present. Clarence Garden and Grant Withers had an excused absence.

A quorum being present, the meeting was called to order at 10:10 am.

**Treasurer's Report** – Georgia Epps

A motion by Jeffery Smith was adopted as follows:

“To approve the February Treasurer's Report for audit”  
Approve – 7

**ProFIT Report** – Richard Mandley, ProFIT President; Cyndi Feliciano, General Manager

Membership

- Look into membership trends over the past 6 months
- Kevin will create a spreadsheet to sort the OHR and mindbody membership list
- Membership Drive
  - April to May – 1-week free trial membership
  - May 10 – community day
    - New members receive gym bag

GroupEx

- Request to extend the 40 hours of group exercise for at least 3 months or at least to the end of the fiscal year (September 30<sup>th</sup>)



Fitness Association of the Patent and Trademark Office  
PTO Fitness Center

Capital Improvement

- Still need to:
  - Anchor multi-gym
  - Raise speed bag
  - Laminate wall of medicine bag

Look into new transmitter for listen to televisions

A motion by Jeffery Smith was adopted as follows:

“To approve the extra classes until the end of the fiscal year”  
Approve – 8

The meeting was adjourned at 12:07 pm

**Minutes corrected and approved Wednesday, June 1, 2016**