



Fitness Association of the Patent and Trademark Office  
PTO Fitness Center

Date: March 16, 2015

To: Board of Directors  
Fitness Association Patent & Trademark Office

CC: Members  
Fitness Association Patent & Trademark Office

From: Pamela E. Perkins, Secretary  
Fitness Association Patent & Trademark Office

Subject: March 4, 2015 Meeting Minutes

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A regular meeting of the Fitness Association Patent & Trademark Office (FAPTO) Board of Directors was held on Wednesday, March 4, 2015 in Knox 6D44. Denise Thomas (via teleconference), Edward Chin (via teleconference), Georgia Epps, Grant Withers, Hassan Phillips, Iman Kholdebarin (via teleconference), Jeffrey Smith, Pamela Perkins, Syed Ali (via teleconference) and Yashita Sharma (via teleconference) were present. Brittany Fisher had an excused absence. A quorum being present, the meeting was called to order at 10:06 am.

### **Members Forum**

Michael Sanchez-Ortiz, Miranda Huang and Jung Min would like to add a second dance endurance class. The students petitioned last year and are flexible on the class time. Dance Endurance averages 13-15 students per class

FAPTO currently pays for 40 classes per class, FAPTO and ProFIT will changing classes for the upcoming schedule including possibly scheduling a second dance endurance class on Wednesdays at 4pm

**ProFIT Report** – Richard Mandley, ProFIT President & Cyndi Feliciano, General Manager

Massages will to available for purchase on a weekly basis starting at the end of March. ProFIT will manage scheduling appointments, with the masseuse charging members directly – Masseur will be an independent contractor

There have been complaints regarding members dropping weights from the Patent Academy below the fitness center. Members are reminded to not drop weights.

In the few months may order a second batch of 20<sup>th</sup> anniversary t-shirts in extra-small, small and medium

Looking into annual maintenance plan for the spinning bikes

May host a town hall type meeting to discuss the promotion of Psy Scott

May 7<sup>th</sup> is Community Day – FAPTO will be represented



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Maintenance

ProFIT and FAPTO have requested a proposal for a ¾ time to full-time male attendant for the men's locker room

A request has been submitted to LCOR regarding fixing the water foundation near the EAST studio

**New Business**

FAPTO and ProFIT will launch a newly designed monthly newsletter in April that will include articles on FAPTO business, fitness news and a schedule of monthly events.

\$230 guest fees for the bowling party were collected on-site of the event.

The meeting was adjourned at 11:40 am

Post Meeting Vote

A motion by Georgia Epps was adopted as follows:

“To approve \$300 for the African Dancing with Live Drummers Master Class”

**Minutes Approved Wednesday, March 18, 2015**