Fitness Association of the Patent and Trademark Office
PTO Fitness Center

Date: 2018-September-19

To: Board of Directors
Fitness Association Patent & Trademark Office

CC: Members
Fitness Association Patent & Trademark Office

From: Kevin Bechtel, Secretary
Fitness Association Patent & Trademark Office

Subject: 2018-September-19 Meeting Minutes

A regular meeting of the Fitness Association Patent & Trademark Office (FAPTO) Board of Directors was held on Wednesday, September 19, 2018 in Knox 6D44. Kevin Bechtel, Kalyan Deshpande (via teleconference), Georgia Epps, Aaron Footman, Charles Jiang, and Jeffrey Smith were present. Gerald Ewoldt, Kristin Fuller, and Sonya Penn had an excused absence.

A quorum being present, the meeting was called to order at 10:00.

Agenda Items:

Motion by Jeffrey Smith was adopted as follows:

"Extend ProFIT contract by five years from today in exchange for elimination of fee increases during extension".

Approve – 6 Veto – 0 Abstain – 0

Motion by Jeffrey Smith was adopted as follows:

"Approve Director of Membership & Marketing Position". Note: ProFIT would hire a dedicated Membership Director responsible for membership Promotion, Marketing and selling memberships. The membership Director will develop in conjunction with FAPTO and ProFIT to develop an annual marketing and promotional plan, oversee and manage the website, develop new member promotions, attend PTO special events, and meet with organizations and contractors on campus and eligible for membership. Position would be for a minimum of six months and be evaluated for effectiveness after the initial 6 month period.

Approve – 6 Veto – 0 Abstain – 0

Motion by Jeffrey Smith was adopted as follows:

"Approve 2018-August Treasurer's Report for audit".

Approve – 6 Veto – 0 Abstain – 0

Motion by Georgia Epps was adopted as follows:

"Approve LCOR proposal for fitness center cleaning for CY2019". (LCOR Proposals #455046 ($7,784.64), #455051 ($12,590.20), #455053 ($485.12); 2018-08-23).

Approve – 6 Veto – 0 Abstain – 0

ProFIT Report – Richard Mandley, ProFIT President; Bill Hall, General Manager:

- Monthly Report
  - Hydromassage currently has sufficient sales to pay for lease, pushing for higher numbers for profitability
  - Discussion of class schedule changes

The meeting was adjourned at 11:51.