



Fitness Association of the Patent and Trademark Office
PTO Fitness Center

Date: 2018-June-20

To: Board of Directors
Fitness Association Patent & Trademark Office

CC: Members
Fitness Association Patent & Trademark Office

From: Kevin Bechtel, Secretary
Fitness Association Patent & Trademark Office

Subject: 2018-June-20 Meeting Minutes

A regular meeting of the Fitness Association Patent & Trademark Office (FAPTO) Board of Directors was held on Wednesday, June 20, 2018 in Knox 6D44. Kevin Bechtel, Kalyan Deshpande (via teleconference), Georgia Epps, Aaron Footman (via teleconference), Charles Jiang, and Jeffrey Smith were present. Gerald Ewoldt, Kristin Fuller, and Sonya Penn had an excused absence.

A quorum being present, the meeting was called to order at 10:00.

Agenda Items:

Motion by Jeffrey Smith was adopted as follows:

“Approve Meeting Minutes of 2018-06-05”.

Approve – 5 Veto – 0 Abstain – 0

Discussion of group exercise class attendance; comparison of 2014 versus current.

Motion by Jeffrey Smith was adopted as follows:

“Approve 2018-May Treasurer’s Report for audit”.

Approve – 5 Veto – 0 Abstain – 0

ProFIT Report – Richard Mandley, ProFIT President; Bill Hall, General Manager:

- Discussion of group exercise classes
 - From a strict cost/benefit analysis, class size should be > 10.
 - Noted fringe benefits of having a ‘flush’ class schedule, including attracting new members.
 - Noted class average < members using class
 - Include any member-paid classes in the monthly report.



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- Discussion of DSE class, noted that cannot pay for low attendance class (attendance unknown).
- Consider re-adjusting schedules based on shifted activity times in the Fitness Center.
- Request report on classes with < 11 avg attendance (provide list of ten).
- Discussion of sign for highlighting certain fitness center rules
 - Language for containers/beverages and shoes discussed.
- Summer marketing for hydromassage, create 1080p horizontal flier for monitors.
- Locker modification for the visually impaired
 - Discuss potential modifications with known affected users, such as red dot on zero.
- Discussion of NSF membership
 - Possible NSF POC: Jeff the BodyPump sub works at NSF.
 - Process established for new NSF members, security can buzz the fitness center staff, and Bill (or MoD) can process to get the user a badge for accessing the fitness center (using receipt showing membership).

The meeting was adjourned at 11:48.