



Fitness Association of the Patent and Trademark Office  
PTO Fitness Center

Date: 2017-December-20

To: Board of Directors  
Fitness Association Patent & Trademark Office

CC: Members  
Fitness Association Patent & Trademark Office

From: Kevin Bechtel, Secretary  
Fitness Association Patent & Trademark Office

Subject: 2017-December-20 Meeting Minutes

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A regular meeting of the Fitness Association Patent & Trademark Office (FAPTO) Board of Directors was held on Wednesday, December 20, 2017 in Knox 6D44. Kevin Bechtel, Kalyan Deshpande (via teleconference), Georgia Epps, Gerald Ewoldt, Charles Jiang, Jeffrey Smith, and Grant Withers were present. Tiffani Blackburn and Kristin Fuller had an excused absence.

A quorum being present, the meeting was called to order at 10:07 am.

**Agenda Items:**

Motion by Jeffrey Smith was adopted as follows:

“Approve 2017-November Treasurer’s Report for audit”.

Approve – 7                      Veto – 0                      Abstain – 0

Motion by Jeffrey Smith was adopted as follows:

“Approve Meeting Minutes of 2017-12-04”.

Approve – 7                      Veto – 0                      Abstain – 0

**ProFIT Report**– Richard Mandley, ProFIT President; Bill Hall, General Manager:

- Monthly report
  - Future reports should be page numbered and payroll numbers should be consistent with either PRD or MindBody
- Discussion with Vickie Brooks that LCOR would not be paid for repairs on towel drop, as they did not perform anything resembling satisfactory work.
- Shower renovations (tiles to slate) for men’s locker-room complete
- Discussion of guest fee and PATH rate proposals
- Discussion of hydrobed message seat/bed



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**Board Actions:**

Motion by Jeffrey Smith was adopted as follows:

“Approve Heartline proposal for various machine repairs” (Heartline Estimate #35502, 2017-11-30, \$1,119.40).

Approve – 6                      Veto – 0                      Abstain – 0

Motion by Jeffrey Smith was adopted as follows:

“Increase the Fitness Center daily rate to \$10 per day” (no monthly maximum usage).

Approve – 5                      Veto – 0                      Abstain – 1

Motion by Jeffrey Smith was adopted as follows:

“Kill the 10 group exercise class pass for \$30 package”.

Approve – 6                      Veto – 0                      Abstain – 0

Motion by Jeffrey Smith was adopted as follows:

“Create a 12 group exercise class pass for \$60 package that is available one-time only for prospective new members only”.

Approve – 5                      Veto – 1                      Abstain – 0

Motion by Kevin Bechtel was adopted as follows:

“Authorization to establish a new TEAPP membership for employees outside of the 50 mile radius for a monthly payroll deduction rate of \$12.00/month”. (Verification with TEAPP forms; suggested monitoring/restriction as frequent usage would be suspect)

Approve – 5                      Veto – 1                      Abstain – 0

The meeting was adjourned at 11:54 am