



Fitness Association of the Patent and Trademark Office
PTO Fitness Center

Date: 2017-December-04

To: Board of Directors
Fitness Association Patent & Trademark Office

CC: Members
Fitness Association Patent & Trademark Office

From: Kevin Bechtel, Secretary
Fitness Association Patent & Trademark Office

Subject: 2017-December-04 Meeting Minutes

An alternatively scheduled meeting of the Fitness Association Patent & Trademark Office (FAPTO) Board of Directors was held on Monday, December 04, 2017 in Knox 6D44. Kevin Bechtel, Georgia Epps, Kristin Fuller (via teleconference), Jeffrey Smith (via teleconference), and Grant Withers were present. Tiffani Blackburn, Kalyan Deshpande, Gerald Ewoldt, and Charles Jiang had an excused absence.

A quorum being present, the meeting was called to order at 10:01.

Agenda Items:

Discussion of proposals for insurance by Philadelphia & Buck. Relatively similar coverage intended to reflect existing (and expiring) insurance.

Motion by Kevin Bechtel was adopted as follows:

“Approve Buck & Affiliates Insurance Agreement to be our insurance carrier”.

Approve – 5 Veto – 0 Abstain – 0

Motion by Kevin Bechtel was adopted as follows:

“Approve Meeting Minutes of 2017-11-15”.

Approve – 5 Veto – 0 Abstain – 0

Discussion of Holiday Party

- 244 RSVP'd as of meeting
- Discussion of Board Member assistance in party setup/hosting



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ProFIT Report – Richard Mandley, ProFIT President; Bill Hall, General Manager:

- Discussion with Vickie Brooks (appreciated quarterly check-in) regarding maintenance requests tasks that have been marked 'complete' without being properly addressed.
 - Cove base and lining repeatedly glued but constantly fails
 - Towel drop doors don't open properly
 - Dent in TP holder
 - Irregularity in cleanings
- Marketing Actions plans
 - Table at cafeteria
 - Concourse tables
 - Encouragement for referrals
 - Tour and improvements for closing the sale

The meeting was adjourned at 11:29.