



Fitness Association of the Patent and Trademark Office  
PTO Fitness Center

Date: 2017-June-05

To: Board of Directors  
Fitness Association Patent & Trademark Office

CC: Members  
Fitness Association Patent & Trademark Office

From: Kevin Bechtel, Secretary  
Fitness Association Patent & Trademark Office

Subject: 2017-June-05 Meeting Minutes

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An alternatively scheduled meeting of the Fitness Association Patent & Trademark Office (FAPTO) Board of Directors was held on Monday, June 05, 2017 in Knox 3D44. Kevin Bechtel, Tiffani Blackburn, Georgia Epps, Iman Kholdebarin (via teleconference), Jeffrey Smith, and Grant Withers (via teleconference) were present. Kalyan Deshpande, Gerald Ewoldt, Kristin Fuller, and Maura Regan had an excused absence.

A quorum being present, the meeting was called to order at 14:00.

**Agenda Items:**

Motion by Jeffrey Smith was adopted as follows:

“Approve Meeting Minutes of 2017-05-17”.

Approve – 5

Veto – 0

Abstain – 0

Review ProFIT Quarterly Evaluation Results:

- ProFIT considering worker rotations on Saturday
- ProFIT will use a membership manager for contacting members with expired membership

**ProFIT Report** – Richard Mandley, ProFIT President; Cyndi Feliciano, General Manager:

- Vickie Brooks – feedback/updates on LCOR projects (socket relocation & towel-drop relocation/repair), confirmation of proper housekeeping, mirror replacement, & notice of July vent cleaning (date not scheduled yet)
- Tiffani & Cyndi have been coordinating to correct problems in payroll deduction (ensure forms are clearly marked, and delivered by last Friday at noon of pay-period)
- Noted that cannot accept high school externs under 18.



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- Iman & Cyndi planning evidence-based exercise workshop.

**Board Actions:**

Motion by Jeffrey Smith was adopted as follows:

“Approve Equipment Replacement Proposal submitted by Rich” (submitted  
2017-05-12 for \$20,181.25).

Approve – 6

Veto – 0

Abstain – 0

The meeting was adjourned at 15:21