



Fitness Association of the Patent and Trademark Office  
PTO Fitness Center

Date: 2017-May-17

To: Board of Directors  
Fitness Association Patent & Trademark Office

CC: Members  
Fitness Association Patent & Trademark Office

From: Kevin Bechtel, Secretary  
Fitness Association Patent & Trademark Office

Subject: 2017-May-17 Meeting Minutes

---

A regular meeting of the Fitness Association Patent & Trademark Office (FAPTO) Board of Directors was held on Wednesday, May 17, 2017 in Knox 6D44. Kevin Bechtel, Tiffani Blackburn (via teleconference), Kalyan Deshpande, Georgia Epps, Gerald Ewoldt, Iman Kholdebarin, Maura Regan (via teleconference), Jeffrey Smith, Grant Withers, and Anthony Clark (Ombudsman) (via teleconference) were present. Kristin Fuller had an excused absence.

A quorum being present, the meeting was called to order at 10:00 am.

**Agenda Items:**

Motion by Jeffrey Smith was adopted as follows:

“Approve Meeting Minutes of 2017-05-03”.

Approve – 6

Veto – 0

Abstain – 0

Marketing Committee Report – Kalyan Deshpande:

Discussion of Community Day plans

- Bigly goals: +25 signups.

**ProFIT Report** – Richard Mandley, ProFIT President; Cyndi Feliciano, General Manager; Bob Wagner (CPA & ProFIT Partner):

- Capital Reserve is good
- Proposed Report: separates Capital Expenditures from expense report
- Recommendation to have equipment fund also a capital expenditure separate from expense report w/ regular monthly payments
- Discussion of Office policy on photography
- Discussion of Office policy on children
- ProFIT Monthly report
  - Discussion of working-in during workout sets



Fitness Association of the Patent and Trademark Office  
PTO Fitness Center

**Elections:**

Treasurer: Georgia Epps (Approve – 9)

**Board Actions:**

Motion by Jeffrey Smith was adopted as follows:

“Approve 2017-April Treasurer’s Report for audit”.

Approve – 9

Veto – 0

Abstain – 0

The meeting was adjourned at 11:24 am