



Fitness Association of the Patent and Trademark Office
PTO Fitness Center

Date: 2017-January-18

To: Board of Directors
Fitness Association Patent & Trademark Office

CC: Members
Fitness Association Patent & Trademark Office

From: Kevin Bechtel, Secretary
Fitness Association Patent & Trademark Office

Subject: 2017-January-18 Meeting Minutes

A regular meeting of the Fitness Association Patent & Trademark Office (FAPTO) Board of Directors was held on Wednesday, January 18, 2017 in Knox 6D44. Kevin Bechtel, Kalyan Deshpande, Georgia Epps (late arrival – 11:35), Gerald Ewoldt, Clarence Garden, Maura Regan (via teleconference), Jeffrey Smith, Denise Thomas (via teleconference), Grant Withers, and Anthony Clark (Ombudsman) (via teleconference) were present. Kristin Fuller had an excused absence.

A quorum being present, the meeting was called to order at 10:03 am.

Results of Online Voting:

Jeffrey Smith was elected to fill the vacancy of Pamela Perkins (term ending 2017-Sept-30) by on-line voting of FAPTO Directors (receiving 7 of 8 votes cast).

Elections:

Nominations for President: Grant Withers & Jeffrey Smith

President: Jeffrey Smith (Vote 5 to 3)

Recognition of point by Grant – one unique aspect of PTO Fitness is the social comradery. Discussion of party the previous night of several members of the Cardio Kickboxing class honoring a member that's moving & entering PHP.

Agenda Items:

Motion by Kalyan Deshpande was adopted as follows:

“Approve Meeting Minutes of 2017-01-04”.

Approve – 8

Veto – 0

Abstain – 0



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Update on Bruce: Bruce Winsor should be cut a check for refund, and Bruce Weider will be billed to pay in full the uncollected amount. Expected amount: \$359.74

Discussion of fees. Noted that shower-only Membership option is high to encourage members to pay for full gym membership. Shower-only option is required as per MOU that FAPTO has with PTO.

ProFIT Report (10:43) – Richard Mandley, ProFIT President; Bill Hall, Personal Training Director:

- Locker renovation reconciliation. Total cost above estimates by ~12k.
 - Should be credit from LCOR due to failure to install towel drop (failure to recognize support beam in location)
 - Bill security for installation of removed lockers. No additional FAPTO charge, but used FAPTO-paid contractor for installation.
 - Do NOT pay LCOR for flooring. They failed to install properly and bubbles are under the flooring.
- Capital Improvement Plan: Board requested highlighting of required versus optional improvements.
 - Consideration of delaying treadmill replacement to next FY.
- Women's locker room renovation:
 - Consider shorter lockers than men's (already too tall for many men)
 - LCOR not needed for flooring; Rich has flooring guy that can perform for 50% less (and not do poor job like in Men's room).
- Discussion on necessity of body composition meter. Some individuals might really like it while others do not want to know their numbers.
- Broadcast Audio: All devices now function properly and cell phones (Android & iOS, not Windows) can be used to connect. The attached audio units have all be tested, 8 were defective and removed. Discussion on whether to replace or phase-out depending on popularity.
 - Bill indicated that training members how to use cell phone for audio connection is great for member engagement.
- Membership drop from year-to-year. However, large gains expected in Jan/Feb from New Year resolutions.
- Feedback for dropping Medallia – overkill. Survey Monkey has been sufficient.
- FAPTO needs POC with security office (e.g. ensure ProFIT employees can enter facility).
- Noted that staff attempts to train members how to perform an exercise when equipment is unavailable (especially when better functional exercises exist).



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Board Actions (11:40):

Motion by Grant Withers was adopted as follows:

“Approve Treasurer’s Report for 2016-December”.

Approve – 9

Veto – 0

Abstain – 0

The meeting was adjourned at 11:49 am