



Fitness Association of the Patent and Trademark Office  
PTO Fitness Center

Date: 2016-December-21

To: Board of Directors  
Fitness Association Patent & Trademark Office

CC: Members  
Fitness Association Patent & Trademark Office

From: Kevin Bechtel, Secretary  
Fitness Association Patent & Trademark Office

Subject: 2016-December-21 Meeting Minutes

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A regular meeting of the Fitness Association Patent & Trademark Office (FAPTO) Board of Directors was held on Wednesday, December 21, 2016 in Knox 6D44. Kevin Bechtel, Kalyan Deshpande, Georgia Epps, Gerald Ewoldt, Clarence Garden, Denise Thomas, and Grant Withers (late arrival – 10:22) were present. Kristin Fuller and Maura Regan had an excused absence.

A quorum being present, the meeting was called to order at 10:04.

**Agenda Items:**

Pamela Perkins had resigned from the Board, effective 2016-12-16. Kalyan Deshpande as acting President. The Board will put forth nominations for appointing a new Board member for filling Pamela's seat (term ends this FY) during the next meeting. A vote on whom to appoint for the new Board Member will be held the following meeting (2<sup>nd</sup> meeting of January). Upon confirmation, elections for the new President shall occur.

Holiday party – ProFIT did not begin early set-up and there were card scanner issues (the laptop would not connect to the Wi-Fi). Caterers were lost/late. However, the party was overall a success – nothing but positive feedback from members (food and entertainment were highly praised).

Treasurer's Report (2016-November): big expenditures for men's locker room renovation, insurance, Patch & Paint, and many amenities. There will be no DirecTV bills for the remainder of the year – a \$5k credit was applied because of over-charges (possible DirecTV class-action settlement).

Motion by Grant Withers was adopted as follows:

“Approve Treasurer's Report for 2016-November”.

Approve – 7

Veto – 0

Abstain – 0



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**ProFIT Report (10:27)** – Richard Mandley, ProFIT President; Cyndi Feliciano, General Manager: \*Reporting occurred while inspecting renovations.

- Lockers removed. The remover installed the old lockers for the Security Office – Richard indicated to the remover that FAPTO/ProFIT is not to be billed/responsible for installation in security. We are donating, but it is up to the security office to move the lockers to their location and for installation.
- Complications with removal/installation:
  - Hot electrical outlet in one of the lockers with the ironing board.
  - Mold detected in wall. Required remediation. FAPTO/ProFIT should not be responsible, as this is (was) a facilities issue. The 10<sup>th</sup> floor would not be pleased to learn mold was present.
  - Not all soffits were the same height!?! Not all new lockers would fit, so soffits were raised. Richard accepted full responsibility for the oversight.
  - Richard authorized these “time and materials” work orders late over the weekend for addressing these issues. The Fitness Center would likely be closed an additional week or more had Rich not taken action.
- Tested the new Audio system – uses free AudioFetch app for listening to TVs. Like the Death Star, the system is not yet fully operational. Also, does not work on Windows devices (Android & iOS only).

**Board Actions (10:50):**

Motion by Kevin Bechtel was adopted as follows:

“Authorize extension of Fitness Center Closure until Wednesday, December 28, 2016”.

Approve – 7

Veto – 0

Abstain – 0

The meeting was adjourned at 11:30.