



Fitness Association of the Patent and Trademark Office
PTO Fitness Center

Date: March 16, 2015

To: Board of Directors
Fitness Association Patent & Trademark Office

CC: Members
Fitness Association Patent & Trademark Office

From: Pamela E. Perkins, Secretary
Fitness Association Patent & Trademark Office

Subject: February 18, 2015 Meeting Minutes

A regular meeting of the Fitness Association Patent & Trademark Office (FAPTO) Board of Directors was held on Wednesday, February 18, 2015 in Knox 6D44. Brittany Fisher, Edward Chin (via teleconference), Georgia Epps, Grant Withers, Hassan Phillips (via teleconference), Iman Kholdebarin (via teleconference), Jeffrey Smith, Pamela Perkins (via teleconference), Syed Ali and Yashita Sharma were present. Denise Thomas had an excused absence. A quorum being present, the meeting was called to order at 10:06 am.

President's Report – Jeffery Smith

FAPTO received an anonymous complaint regarding FAPTO spending \$500/month on website maintenance and operating a deficit.

FAPTO is drafting a response which will include stating no changes to the communications budgets and discussing the monthly surplus of FAPTO each month.

FAPTO will remind members they are visited by all FAPTO board meeting and the first 15 minutes of meeting is a member forum that can be used to address complaints

Wellness Program – Iman Kholdebarin

Still looking for a nutritionist to regularly support FAPTO – looking into what needs to members would to have addressed

Looking into cleaning out the storage room for one-on-one assessments for members with a physical therapist – between 15-30 sessions

ProFIT Report – Richard Mandley, ProFIT President & Cyndi Feliciano, General Manager

Improved fitness center guest tracking

Crystal Bellfield last day is February 19, 2015

Host 9 events in February



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Upcoming Events and Programs/Projects

Foam Roller Class

Working on point values for FitRewards program New Employee – Adrian Francis, new group exercise instructor

Pamela Perkins and Cyndi will look into make-up remover for the ladies locker room

Capital Improvement

- New strength equipment installed
- Still working on boxing room configuration
- Looking to replace sound system in both studios – maybe adding a projection (approximately \$3000 extra)
- Looking into upgrading the internet connection in the fitness center
- Starting to investigate the men's locker room for the August upgrade

Maintenance

New Property Manager

Old Business

Brittany Fisher is calculating the final numbers for the bowling party including lane assignments. The FAPTO 20th anniversary t-shirts have been ordered and will be distributed at the bowling party. Shuttle transportation to the bowling party will be in front of the Knox building.

Treasurer's Report – Georgia Epps

Large number of expenses in February including the bowling party, t-shirts, new equipment, FitRewards, and FAPTO's annual membership in the International Fitness Association

A motion by Jeffrey Smith was adopted as follows:

“To approve the Treasurer's Report of audit.”

New Business

There is interest in forming a flag football team – members would possibly supplement the cost

Onelife Fitness – non-FAPTO members have been participated in the FAPTO clubs, Onelife will use more scrutiny in verifying FAPTO membership – Onelife contract expires in a few months Hassan Phillips and Brittany Fisher are looking into renegotiating,



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The meeting was adjourned at 11:26 am

Post Meeting Vote

A motion by Brittany Fisher was adopted as follows:

“To close the gym at 5pm on February 27, 2015”

Yah – 8

Nae – 2

Minutes Approved Wednesday, March 18, 2015