



Fitness Association of the Patent and Trademark Office
PTO Fitness Center

Date: January 5, 2016

To: Board of Directors
Fitness Association Patent & Trademark Office

CC: Members
Fitness Association Patent & Trademark Office

From: Pamela E. Perkins, Secretary
Fitness Association Patent & Trademark Office

Subject: December 16, 2015 Meeting Minutes

A regular meeting of the Fitness Association Patent & Trademark Office (FAPTO) Board of Directors was held on Wednesday, December 16, 2015 in Knox 6D44. Brittany Fisher, Clarence Garden (via teleconference), Denise Thomas (via teleconference), Edward Chin (via teleconference), Georgia Epps, Grant Withers, Jeffrey Smith, Kalyan Deshpande, Kevin Bechtel, and Pamela Perkins were present.

A quorum being present, the meeting was called to order at 10:00 am.

The minutes from the November 18, 2015 and December 2, 2015 were corrected and approved.

ProFIT Report – Richard Mandley, ProFIT President; Cyndi Feliciano, General Manager

Renovations

- Heartline will move equipment to install flooring – 3 day process
- Will build multi-gym whole installing the flooring
- LCOR will install similar water stations as one in the PTO townhouses
- Looking into develop project plans in conjunction with LCOR with deadlines to promote timely projects for FAPTO

Evaluations

- ProFIT is looking into how to display floor staff

Group Class

- Changing Wednesday afternoon beginning cycle to (no) barre
- Changing Wednesday morning cardio interval to Tabeo interval

Will change the lotion, mouth wash and make-up dispensers in locker rooms



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A motion by Grant Withers was adopted as follows:

“To approve the purchase of a new Woodway treadmill”

Approve – 9 Abstain – 1

A motion by Grant Withers was adopted as follows:

“To approve the 10 classes for the new quarter”

Approve – 8 Abstain – 2

Treasurer Report – Georgia Epps

Large spending in November with the down payment on flooring, insurance and fitness equipment upgrades

A motion by Grant Withers was adopted as follows:

“To approve the November Treasurer report for audit”

Unanimously approved

The meeting was adjourned at 11:59 am

Online vote:

A motion by Jeffrey Smith was adopted as follows:

“To approve the proposal to test the gym floor with ground penetrating radar and the proposal to furnish and install a bottle filler”

Approve – 6

The minutes were approved on Wednesday, January 6, 2016