



Fitness Association of the Patent and Trademark Office
PTO Fitness Center

Date: March 16, 2015

To: Board of Directors
Fitness Association Patent & Trademark Office

CC: Members
Fitness Association Patent & Trademark Office

From: Pamela E. Perkins, Secretary
Fitness Association Patent & Trademark Office

Subject: January 21, 2015 Meeting Minutes

A regular meeting of the Fitness Association Patent & Trademark Office (FAPTO) Board of Directors was held on Wednesday, January 21, 2015 in Knox 6D44. Brittany Fisher, Denise Thomas, Edward Chin (via teleconference), Georgia Epps, Grant Withers, Hassan Phillips, Iman Kholdebarin (via teleconference), Jeffrey Smith (via teleconference), Pamela Perkins, Syed Ali and Yashita Sharma (via teleconference) were present. A quorum being present, the meeting was called to order at 10:06 am.

The minutes from the FAPTO board meeting on December 17, 2014 was approved with corrections.

Grant Withers will be acting secretary on February 4, 2015

Treasurer's Report – Georgia Epps

FAPTO will participate in a PTO organizational fair on January 29th starting at noon.

A motion by Hassan Phillip was adopted as follows:

“To approve the December Treasurer's Report for audit.”

ProFIT Report – Richard Mandley, ProFIT President & Cyndi Feliciano, General Manager

ProFIT discuss the usage of cell phones by staff on the gym floor for research and training applications as well as maintaining appointments

Upcoming Events and Programs/Projects

New Employee – Adrian Francis, new group exercise instructor

ProFIT researching installing a cardio theater into one of the studio for cardio on-demand

FAPTO and ProFIT are working to create a monthly newsletter



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Maintenance

The replacement mirror was not installed by LCOR on the scheduled date.

ProFIT is continuing to look at options to increase ventilation in the men's locker room

FitRewards Program

FitRewards is a points system designed to increase member longevity. It would support the FAPTO Wellness Program and would be integrated in the current mind/body software. FitRewards in an Opt-In programs where members receive points for everything from gym visits to member referrals.

Cost: \$399 one-time fee, then \$50/1000 members per month
2 cents per point redeemed plus \$4.95 fee

Cancel at any time

30 to 45 day to launch program

Old Business

FAPTO will host a bowling party on February 27, 2015. Members need to sign-up for transportation.

A motion by Brittany Fisher was adopted as follows:

“The bowling party is free for members and \$5 for non-members.”

New Business

A motion by Jeffrey Smith was adopted as follows:

“To approve \$25 for gift cards to AMC for ProFIT staff.”

Yah – 10

Nae – 1

The meeting was adjourned at 12:02 pm

Post Meeting Vote

A motion by Georgia Epps was adopted as follows:

“To approve the proposed price for the current cleaning services provided by LCOR to the PTO fitness center for the following services:

Daily Equipment Wipe Down: \$11,186.24

Weekend Cleaning (level 1): \$6,916.58

Locker Room Dusting: \$430.97”

Minutes Approved Wednesday, March 18, 2015